



Mission: To sustain and support our community through collaborations that put experience and research to work.

Vision: Honoring the past, preparing for the future through: life-long learning; sustainable agriculture and natural resources management; healthy adults, youth and families; engaged communities.

CCE Schuyler Board of Directors Meeting

March 21, 2023 | 5:00 p.m.

Lakewood Vineyard, 4024 NY-14, Watkins Glen, NY

Attendees: Chad Hendrickson, Chelsea Stamp, Howard Cabezas, Kristin Van Horn, Mark Rondinaro, Rick Reisinger, Riqui Hess, Sarah Egan, Steve Beaver

Public: None

Excused: Paul Bartow and Michael Lausell

Staff: Mel Schroeder and Virginia Montopoli

Call to Order

Meeting called to order at 5:00 pm by Chad Hendrickson. Congratulations to Mel Schroeder on her appointment as the next CCES Executive Director.

Public Comment

None

Approval of Meeting Minutes – February 21, 2023

An amendment to 224-funding on page 3 is requested by Mel Schroeder. Mel clarified that they were not asking for an increase just the same level of funding as in 2022 of 6.1M.

Motion to approve minutes from the February 21, 2023 meeting with the amendment made by Mark Rondinaro; second Kristin Van Horn. **Motion passes unanimously**

Prior Business

- Agriculture and Natural Resources Board Liaison and Chair
Brett Chedzoy nominates Ryan Bossert as Chair
- Youth and Family, including Hidden Valley 4-H Camp Board Liaison and Chair
Mel Schroeder nominates JoAnne Fratarcangelo and Sue Silhan as co-chairs
- Nominating Committee Chair
Liz Stamp to continue as Chair

Motion to accept committee nominations made by Mark Rondinaro, second Sarah Egan. **Motion passes unanimously**



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Updates to Fiscal Authorization

Page 1, paragraph 3: The Board of Directors authorizes Virginia Montopoli to open a Certificate of Deposit with prior approval on the amount.

Page 2, Internal Fiscal Controls and Procedures: Association credit cards will be issued to Melissa Schroeder, Brett Chedzoy, Erica Herman, and Bruce Condie.

Page 3, Fixed Assets: A fixed asset is determined to be at a minimum of \$5,000.

Motion to approve updates to Fiscal Authorizations 2023 made by Mark Rondinaro, second Kristin Van Horn. **Motion passes unanimously**

Motion to accept 2022 annual fund transfers as noted made by Mark Rondinaro, second Sarah Agan. **Motion passes unanimously**

New Business

- Board Member Sexual Harassment Training
Options are Board members take the online Cooperative Extension training (<https://blogs.cornell.edu/ccevolunteertraining/required-training/>) or provide a certificate of training from employer. SCOPE is offering sexual harassment training April 12th at 4:00 pm at the Chambers (upstairs). Anyone is welcome to join. It is open to the public. **Action Item:** Mel Schroeder will resend link to Board members
- Board Member Draft Application review
Both versions of the application will be discussed at the next meeting.

Reports and Updates

- Finance Committee – no report
- Interim Director
 - Continue to provide Nick Langworthy's office links on different resources around farming and tourism; he is getting well connected in Schuyler County.
 - Camp hiring is proving already to be a struggle; looking to hire counselors and an aquatics manager; may need to hire staff through Camp American.
 - Planning started for Farm Trail Weekend; Friday evening reception added.
 - For Ag literacy Week, Mel Schroeder read Tomatoes for Neela written by Padma Lakshmi to 177 students at Watkins Glen; good to get connected back in the schools besides the after-school REACH Program.
 - AG program will have an open position; Marissa Nolan's last day is March 22.



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- *Board President*
On Thursday, March 23rd the Farm Bureau is hosting a social event (Cabin Reliever) at Althea's from 5:30 – 8:00 pm. Everyone is invited.
- *State Extension Specialist* – no report
- *Marketing Committee*
There is agreement that a marketing committee is not needed since there is a full-time staff person who could organize yearly fund-raising events; governance committee replaces marketing.
- *Legislative Report*
Mark Rondinaro reported January sales tax up by \$110,000 (12.75%) and February \$164,000 (23.32%); overall to date \$274,000 (17.5%).
- *PAC Reports* – no report

Next Meeting: April 18th, 2023 at Lakewood Vineyards

Adjourn: **Motion** by Chad Hendrickson to adjourn at 5:35 pm, second Sarah Egan