



Mission: To sustain and support our community through collaborations that put experience and research to work.

Vision: Honoring the past, preparing for the future through: life-long learning; sustainable agriculture and natural resources management; healthy adults, youth and families; engaged communities.

BOARD OF DIRECTORS MEETING

August 15, 2022 @ 5:00 p.m.

Lakewood Vineyards

4024 NY-14, Watkins Glen, NY 14891

Call to Order

Public Comment

Meeting Minutes – June 20th , 2023

New Business

- Camp Program Update
- Farm Tour Weekend

Prior Business

- Public Health Essentials (PHE)

Reports and Updates – WIGO: (What Is Going On)

- *Finance Committee, Howard Cabezas (5 min)*
- *Mel Schroeder, Executive Director (5 min)*
 - 2024 Budget
 - NY Forward Grant
- *Chad Hendrickson, CCEESC Board President (5 min)*
- *Adam Hughes, State Extension Specialist (5 min)*
- *Governance Committee, Sarah Agan (5 min)*
- *Legislative Report, Michael Lausell (5 min)*
- *PAC Reports*

Executive Session

Next Meeting Date

Adjourn



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BOARD OF DIRECTORS MEETING

August 15, 2023 @ 5:00 p.m.

Lakewood Vineyards

4024 NY-14, Watkins Glen, NY 14891

Attendees: Chad Hendrickson, Chelsea Stamp, Kristin Van Horn, Mark Rondinaro,
Mark McCullouch, Paul Bartow, Michael Lausell, Sarah Agan
Excused: Howard Cabezas, Rick Reisinger, Riqui Hess
Staff: Mel Schroeder, Virginia Montopoli

Call to Order

Meeting called to order at 5:01 p.m. by Chad Hendrickson

Public Comment

None

Approval of Meeting Minutes – June 20th, 2023

Motion to approve minutes from the June 20, 2023 meeting made by Kristen Van Horn; second by Chelsea Stamp. **Motion unanimously approved.** Chad Hendrickson, Mark Rondinaro, and Sarah Agan abstain, as they were not present at the June 20th, 2023 meeting.

New Business – Mel Schroeder

- **Camp Program Update**
Camp ended Friday (August 11). Although numbers were low and not many on the waitlist, it was a much better year than last, capacity was capped at 60 as was last year; fewer staff this year but they performed well; data from this year's parent survey and data for 2001-2003 will help determine how to make camp relevant.
- **Farm Tour Weekend**
Rack cards are available with a complete outline of the events on one-side, the cards were distributed to the Watkins Glen Chamber, The Harbor Hotel, and the Seneca Lodge; Friday night preview will have tours of the vineyard, appetizers, door prizes, and a preview of items for sale during the tour. Registration is encouraged; 4 farms have confirmed.



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Prior Business

- **Public Health Essentials** – Mel Schroeder
This course was completed by CCE Schuyler staff: Paula Goodrich, Mel Schroeder, Shawn Tubridy, and community partners: Kristine Brownell (My Place), Riqui Hess (MR Hess Home Works), and Zack Marvin (Catholic Charities). CCES will receive an award of \$10,900 from Cornell University to use for a project within the Schuyler County community, the project is undecided.

Reports and Updates

Finance Committee – Chad Hendrickson

- June 2023 financials; payables \$62,135.26, receivables \$85,861.52, and overall cash flow \$717,148.07. Closed Tompkins Trust account. These funds were transferred into a checking account at Chemung Canal to take advantage of their savings rates. The association credit cards were switched to Chemung Canal.
- Money from the SBN has not been received yet. The finance committee suggests for the next billing cycle we hold off on sending any money, the SBN can then deduct from the money owed.
- An audit is needed within the next year, the last one was in 2018. Susan Neal will contact the SBN to find out if there are any other counties looking to do the same so we can pull together.
- Still waiting for SNAP-Ed funding – none received since December 2022.

Motion to accept the June 2023 report pending an independent financial review made by Mark Rondinaro; second by Michael Lausell. **Motion unanimously approved.**

Executive Director Report – Mel Schroeder

- 2024 Budget
CCE is going to submit for level funding this year only. The 2024 budget will be discussed at the next meeting.
- NY Forward Grant
Shawn Tubridy submitted a \$40,000 proposal to benefit the garden; this is a great opportunity.



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CCESC Board President – Chad Hendrickson
In the interest of time, Chad bypassed his report.

State Extension Specialist – No report

Governance Committee – Sara Agan
The committee is working on updating the CCES Constitution and Operating Guidelines, the documents will be sent to the board for review and comment for discussion at the September meeting, plans are to finalize the documents by October. **Action Item:** Sarah will provide a google drive link where the Board can make comments on the documents.

Legislative Report

Michael Lausell reported that Fonda Chronis stepped down July 28th from his position as Schuyler County Administrator and Shawn Rosno will serve as Interim County Administrator. A search will be conducted soon.

Mark Rondinaro reported that July sales tax has been received, the second payment moved July from 4% up to 6% over last year; year as a whole 9.4%, which is down from the first half that was 10.2%.

PAC Reports – No reports

Executive Session

Motion to enter into executive session made by Mark Rondinaro; second Sarah Agan.

Motion unanimously approved.

Next Meeting Date 5:00 pm, September 19th, 2023 @ Lakewood Vineyards, 4024 NY-14, Watkins Glen.

Adjourn

Minutes submitted by Virginia Montopoli on August 25th, 2023



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BOARD OF DIRECTORS 2023 MEETING

June 20, 2023 @ 5:00 p.m.
Hidden Valley 4-H Camp
2860 Hidden Valley Camp Road (Whites Hollow Road)
Watkins Glen, NY 14891

Attendees: Chelsea Stamp, Kristin Van Horn, Mark McCullouch, Michael Lausell, Paul Bartow
Rick Reisinger, Riqui Hess

Excused: Chad Hendrickson; Howard Cabazas, Mark Rondinaro, Sarah Agan

Staff: Mel Schroeder, Virginia Montopoli

Call to Order – Meeting called to order at 5:02 p.m. by Paul Bartow.

Public Comment – None

Welcome and Introductions – Newest Board Member, Mark McCullouch

Approval of Meeting Minutes – May 16th, 2023

Motion to approve minutes from the May 16th, 2023 meeting made by Kristen Van Horn; second Riqui Hess. Chelsea Stamp abstained. **Motion unanimously approved.**

Prior Business

- Review Board Member application
Application approved at last meeting; final application will be fillable and added to CCES website.
- Hidden Valley 4-H Camp Update
Short on male counselors; key positions staffed (kitchen, nurses, everybody who needs to be certified to run the pool); a little under budget with staffing dollars but over budget on pool due to a corroded part that had to be replaced at \$2,750.

New Business

- 21st Century REACH program update
It looks like there will be additional funding from NYS for REACH. Odessa will be running a summer program this year with REACH funds but Watkins will not.



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- **Communications Intern**
Sanna Wilbur will be with at CCES from August through the end of the year, she is interested in writing and journalism. Sanna will be working with the Executive Director and the Communications Coordinator; she will help with the blog, materials for the teaching garden, farm trail weekend, annual meeting etc.
- **Strategic Plan**
The strategic plan is up at the end of 2024, it is not too early for the Board to start thinking about the questions for the public.
Action Item: Mel Schroeder will create an electronic file to include the current strategic plan, 2019 survey questions and results etc. and upload it to the Box.
- **Public Health Essentials**
Mel Schroeder and Riqui Hess are taking the Public Health Essentials course through Cornell and throughout NYS for anyone who works in public health. Schuyler County is teamed with Cortland County (a team of six); Cornell will be giving CCES a tentative amount of \$10,900 when the course is complete in August.

Reports and Updates

- *Finance Committee, Howard Cabezas*
The Finance Committee did not come together, but will meet in July to review May and June financials.
- *Mel Schroeder, Executive Director*
 - **Teaching Garden**
Shawn Tubridy and the Master Gardeners have been working daily in the garden cleaning up invasive weeds, over grown beds and making overgrown paths more walkable. Chad Hendrickson will help with the grapes and Rick Reisinger will share his fruit and master gardening expertise. The Office of the Aging is interested in having an herb garden to grow fresh herbs. Shawn is developing a two-year plan for the garden; her goal is to have the garden in shape to host classes there.
 - **Camp**
Getting ready to open camp, 60 registered, four of the six weeks are full; making sure each staff has the required trainings before the July 1st opening.



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- Grape Crop Damage
NYS did declare an emergency for grape vineyards that suffered crop damage from the frost; they will be able receive relief, apple orchards were not included. Hans Walter-Peterson, FLX grape specialist explained over Zoom the process and procedures for reporting damages.

Action Item: Invite Hans Walter-Peterson to the next meeting to give an update.

- *Chad Hendrickson, CCEESC Board President* – No report
- *Adam Hughes, State Extension Specialist* – No report
- *Legislative Report*
Michael Lausell reported that sales tax has taken a dip; waiting to hear more.
- *PAC Reports* – No reports

Next Meeting: July 18th, 2023 at Lakewood Vineyards Winery, 4024 NY-14, Watkins Glen, NY.

Adjourn at 6:02p.m. **Motion** to adjourn made by Michael Lausell; second Rick Reisinger. **Motion unanimously approved.**

Minutes Submitted by Virginia Montopoli on July 3rd, 2023.

You're
Invited!

RSVP
Today!

The 4th Annual
SCHUYLER COUNTY

FARM TOUR WEEKEND



Preview Night

September, 29th, 2023 at Chateau LaFayette Reneau
5:30-7:30pm

Participants will be treated with tours of the vineyard, light appetizers,
door prizes, and a preview of items for sale during the tour.

Reservations Encouraged.



Cornell Cooperative Extension
Schuyler County

