



**Mission:** To sustain and support our community through collaborations that put experience and research to work.

**Vision:** Honoring the past, preparing for the future through: life-long learning; sustainable agriculture and natural resources management; healthy adults, youth and families; engaged communities.

## **BOARD OF DIRECTORS MEETING**

5:00 pm, May 31st, 2022; Lakewood Vineyards,  
4024 NY-14, Watkins Glen, NY 14891

### **Meeting Minutes**

Present:

Public:

Excused:

Absent:

Staff: Nathan Scott, Virginia Montopoli

### **Call to Order –**

**Public Comment –** None

**Previous Meeting Minutes – For Approval:** April meeting minutes

### **New Business –**

- FLX SBN developments
- CCE Minimum Business Operating Standards

### **Prior Business –**

- Access and engagement with Catharine Creek Wetland
  - Visit with DEC Senior Wildlife Biologist
- Progress on Camp swimming pool

### **Reports and Updates – WIGO: (What Is Going On)**

- *Finance Committee*, Howard Cabezas (5 min)
- *Nathan Scott, Executive Director* (5 min)
  - Executive Leadership Conference report
  - Personnel Update
    - 4-H
    - Shared Natural Resources Educator
  - Update on Jennifer Fonseca, Office of Organizational Development & Effectiveness
  - Camp
    - ACA Accreditation
    - Need for more camp counselors



**Mission:** To sustain and support our community through collaborations that put experience and research to work.

**Vision:** Honoring the past, preparing for the future through: life-long learning; sustainable agriculture and natural resources management; healthy adults, youth and families; engaged communities.

- *Chad Hendrickson, CCEESC Board President (5 min)*
- *Adam Hughes, State Extension Specialist (5 min)*
- *Marketing Committee, Sarah Agan (5 min)*
- *Legislative Report, Michael Lausell (5 min)*
- *PAC Committee Reports (5 min)*
  - *Ag and Natural Resources – Rick Reisinger*
    - *Plant Sale, June 18th*
  - *Hidden Valley Camp & Youth and Family – Riqui Hess & Paul Bartow*

## **Next Meeting**

- The Board next meeting will be: 5:00 pm, June 21st, LOCATION TBD

## **Executive Session –**

## ***Adjourn –***

***Minutes submitted by Virginia Montopoli, DATE***

## ***Attachments:***

- ***Apr Minutes***
- ***May CDNR Report***
- ***May Staff Program slides***
- ***Minimum Business Operating Standards***



**Mission:** To sustain and support our community through collaborations that put experience and research to work.

**Vision:** Honoring the past, preparing for the future through: life-long learning; sustainable agriculture and natural resources management; healthy adults, youth and families; engaged communities.

## **BOARD OF DIRECTORS MEETING**

5:00 pm, May 31, 2022; Lakewood Vineyards  
4024 NY-14, Watkins Glen, NY 14891

### **Meeting Minutes**

Present: Chad Hendrickson, Chelsea Stamp, Howard Cabezas, Kristin Van Horn, Mark Rondinaro, Michael Lausell, Paul Bartow, Sarah Agan

Public: None

Excused: Alex Bond, Adam Hughes

Absent: Riqui Hess, Rick Reisinger

Staff: Nathan Scott, Virginia Montopoli

**Call to Order** at 5:05 pm by Chad Hendrickson

**Public Comment** – None

### **Previous Meeting Minutes – For Approval**

**Motion** by Kristin Van Horn to approve the minutes from the April 15, 2022 meeting with two minor corrections; second Paul Bartow. **Motion passes unanimously.**

### **New Business**

- **FLX SBN Developments**  
SBN lead ED is leaving as of June 1<sup>st</sup>. Tess McKinley (ED Steuben County) has been approached to serve as acting lead ED; new HR lead hired (Kelsey James); there is a good candidate for the IT Lead position but lacks required credentials, petitioning campus to waive paper requirement in lieu of experience.  
**Action Items:** (1) Nathan to investigate whether we are getting sufficient value from our SBN fees. (2) Nathan to forward IT position description to Mark Rondinaro.
- **CCE Minimum Business Operating Standards**  
For discussion at the next meeting.



**Mission:** To sustain and support our community through collaborations that put experience and research to work.

**Vision:** Honoring the past, preparing for the future through: life-long learning; sustainable agriculture and natural resources management; healthy adults, youth and families; engaged communities.

## Prior Business

- Access and Engagement with Catharine Creek Wetland  
Visit with DEC Senior Wildlife Biologist  
The DEC staff member provided a boat tour of the wetland. The DEC is supportive of CCE's desired engagement with the wetland and will share their management priorities; but the Catherine Creek Wetland is low on their list of priorities in terms of committing resources. CCE should go ahead and propose a plan and try to acquire funding; the DEC is happy to be involved and supportive.
- Progress on Camp Swimming Pool  
New fencing and concrete work postponed until camp ends; pool liner will be installed before camp starts.  
**Action item:** (1) Nathan to contact fence and concrete contractors to find out if there will be a price increase/decrease due to the delay. (2) Nathan to review both contracts regarding the agreed prices and any updates need to be made in writing.

## Reports and Updates – WIGO: (What Is Going On)

- *Finance Committee, Howard Cabezas (5 min)*  
The Committee reviewed and approved the March/April 2022 financials. **Motion** by Mark Rondinaro to approve the March/April reports pending independent review; second Sarah Agan. **Motion passes unanimously.**
- *Nathan Scott, Executive Director (5 min)*
  - Executive Leadership Conference Report  
Conference theme was rebuilding trust, there was a lot of useful information on rebuilding connections between associations and campus, it was a good opportunity to meet other EDs in person.
  - Personnel Update
    - 4-H Program Coordinator position has been posted and is listed on the CCESC website; the goal is to have the position filled by fall.
    - Shared Natural Resources Educator  
Shared position with Seneca and Cayuga is still being developed but will probably focus on lakes and climate change. Nathan will share the position description when complete.



**Mission:** To sustain and support our community through collaborations that put experience and research to work.

**Vision:** Honoring the past, preparing for the future through: life-long learning; sustainable agriculture and natural resources management; healthy adults, youth and families; engaged communities.

- Update on Jennifer Fonseca, Office of Organizational Development & Effectiveness  
Jennifer expects to finish with staff interviews by June 3. Her results should be available for the next meeting.
- Camp
  - ACA Accreditation  
Mel Schroeder, Bruce Condie and Sue Neal are working hard gathering resource materials for the accreditation submission.
  - Need for more camp counselors  
There is a national shortage of college age youth. It's a larger problem than wages. Camping as an institution will have to relook at how they function and how they hire and position their jobs.
- *Chad Hendrickson, CCESC Board President (5 min)*  
County 224B funding was a line item created years ago to specifically encourage the formation of regional AG teams; it's budgeted for every year but is poorly funded. There is a push for it this year hoping to connect it with NY Ag and Markets to do Harvest New York. There will be further discussion when the appropriation comes around again.

Nathan reported that the REACH program's application was partially funded, the Watkins Glen and Odessa Montour Schools have verbally agreed to make up the difference out of their budgets. **Action Item:** Nathan will confirm with Mel Schroeder on the status of a summer REACH program.

- *Adam Hughes, State Extension Specialist (5 min)*  
No report
- *Marketing Committee, Sarah Agan (5 min)*  
No report
- *Legislative Report, Michael Lausell (5 min)*  
Sales tax is rolling along, it's up 15% this year and looks to be accelerating.
- *PAC Committee Reports (5 min)*
  - Ag and Natural Resources – Rick Reisinger  
No report (FYI: Plant Sale & Farmers Market, June 18; 10–2pm; Hector Fairgrounds.)
  - Hidden Valley Camp & Youth and Family – Riqui Hess & Paul Bartow  
No report



**Mission:** To sustain and support our community through collaborations that put experience and research to work.

**Vision:** Honoring the past, preparing for the future through: life-long learning; sustainable agriculture and natural resources management; healthy adults, youth and families; engaged communities.

### Next Meeting

- The next Board meeting will be at 5:00 pm, June 21, 2022 at Lakewood Vineyards

**Motion** by Sara Agan to enter into Executive Session; second Chad Hendrickson. **Motion passes unanimously.**

### Executive Session

**Motion** by Sara Agan to come out of Executive Session; second Mark Rondinaro. **Motion passes unanimously.**

**Motion** by Mark Rondinaro to refer Board's expectations on action back to the Executive Director; second Sara Agan. **Motion passes unanimously.**

**Motion** by Mark Rondinaro to adjourn; second by Howard Cabezas. **Motion passes unanimously.**

**Minutes submitted** by Virginia Montopoli, June 6, 2022

### Attachments:

- Apr Minutes
- May CDNR Report
- May Staff Program slides
- Minimum Business Operating Standards