



Mission: To sustain and support our community through collaborations that put experience and research to work.

Vision: Honoring the past, preparing for the future through: life-long learning; sustainable agriculture and natural resources management; healthy adults, youth and families; engaged communities.

BOARD OF DIRECTORS MEETING

5:00 pm, June 21st, 2022; Lakewood Vineyards,
4024 NY-14, Watkins Glen, NY 14891

Meeting Minutes

Present:

Public:

Excused:

Absent:

Staff: Nathan Scott, Virginia Montopoli

Call to Order –

Public Comment –

Previous Meeting Minutes – For Approval: May meeting minutes

New Business –

Prior Business –

- CCE Minimum Business Operating Standards

Reports and Updates – WIGO: (What Is Going On)

- *Finance Committee*, Howard Cabezas (5 min)
- *Nathan Scott, Executive Director* (5 min)
 - SBN financial update
 - Progress on Camp swimming pool
 - New liner and cover
 - Written agreements to honor terms
 - Camp
 - Staffing
 - Registration
 - Update on Jennifer Fonseca, Office of Organizational Development & Effectiveness
- *Chad Hendrickson, CCESC Board President* (5 min)
- *Adam Hughes, State Extension Specialist* (5 min)
- *Marketing Committee*, Sarah Agan (5 min)



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- *Legislative Report*, Michael Lausell (5 min)
- *PAC Committee Reports* (5 min)
 - Ag and Natural Resources – Rick Reisinger
 - Report from Plant Sale, June 18th
 - Hidden Valley Camp & Youth and Family – Riqui Hess & Paul Bartow

Next Meeting

- The Board next meeting will be: 5:00 pm, July 19th, LOCATION TBD

Executive Session – if necessary

Adjourn –

Minutes submitted by Virginia Montopoli, DATE

Attachments:

- *May Meeting Minutes*
- *Minimum Business Operating Standards*
- *June Staff Program reports*



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Meeting Minutes

Present: Chad Hendrickson, Chelsea Stamp, Howard Cabezas, Kristin Van Horn, Mark Rondinaro, Michael Lausell, Paul Bartow, Rick Reisinger, Riqui Hess, Adam Hughes

Public: None

Excused: Alex Bond, Sarah Agan

Absent:

Staff: Nathan Scott, Virginia Montopoli

Call to Order at 5:05 pm by Chad Hendrickson

Public Comment – None

Previous Meeting Minutes – For Approval

Motion by Mark Rondinaro to approve the minutes from the May 31, 2022 meeting; second Michael Lausell.
Motion passes unanimously.

New Business – None

Prior Business

- CCE Minimum Business Operating Standards
Forego this discussion to allow time to go into executive session at the end of the meeting.

Reports and Updates – WIGO: (What Is Going On)

- *Finance Committee*, Howard Cabezas (5 min)
No report; FC did not meet this month but will meet and approve finances next month.
- *Nathan Scott, Executive Director* (5 min)
 - SBN financial update
The SBN recognizes that there is a balance of approximately \$144,000 being carried due to the unfilled regional staffing positions. Not all of the balance is a result of being understaffed. Agreement among SBN members that they will look into this and parse out the actual amount of balance from being understaffed, but unclear whether or how much should be returned to the



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Associations. At the next SBN meeting, the SBN finance manager will present a more detailed report. The Administrative Group will then make a decision on how best to deal with the balance.

The Lead IT position has been filled. The position is temporary until the individual receives more credits towards a bachelor degree in computer technology.

- Progress on Camp swimming pool
 - New liner and cover
Liner is in, the pool is open and looks great (70,000 gallons of water @ \$5,000)
 - Written agreements to honor terms
Contract terms with the concrete and fencing contractors has not changed; contracts are confirmed in writing.
- Camp
 - Staffing: Staff training starts Monday and one week later camp opens; a few more counselors hired.
Registration: Week 1 is still open. Weeks 2-6 are full with waiting lists.
- Update on Jennifer Fonseca, Office of Organizational Development & Effectiveness
Staff interviews are finished; she will now develop a plan

Plant sale was good. The weather was cold but a good turnout considering the weather, a diverse selection of plants and a good lineup of vendors.

Working with Jim Ryan on writing a new 3-year compost grant.

HeatSmart and Energy programs are going well. HeatSmart program has several open houses scheduled to promote heat pumps. Check out the calendar and [attend an open house](#) if you can.

- *Chad Hendrickson, CCEESC Board President (5 min)*
Would like to schedule get together (pot luck) after the July meeting, keep regular meeting time, get together after for dinner, include staff, location to be announced
- *Adam Hughes, State Extension Specialist (5 min) – No report*
- *Marketing Committee, Sarah Agan (5 min) – No report*
- *Legislative Report, Michael Lausell (5 min) – Year-to-date sales tax is up 34% (about 1.3M up over last year)*



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 - Ag and Natural Resources – Rick Reisinger – No report
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Next meeting will be: 5:30 pm, 6/30/2022 22 at Hidden Valley Camp

Next Meeting

- The Board next meeting will be: 5:00 pm, July 19th, location to be announced

Executive Session

Motion to go into Executive Session made by Paul Bartow; second Howard Cabezas. **Motion passes unanimously.**

Minutes submitted by Virginia Montopoli, June 30, 2022

Attachments:

- May Meeting Minutes
- Minimum Business Operating Standards
- June Staff Program reports



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