



Mission: To sustain and support our community through collaborations that put experience and research to work.

Vision: Honoring the past, preparing for the future through: life-long learning; sustainable agriculture and natural resources management; healthy adults, youth and families; engaged communities.

BOARD OF DIRECTORS MEETING

5:00 pm, Apr 19th, 2022; Rm 120, SC Human Services Building

Meeting Minutes

Present:

Public:

Excused:

Absent:

Staff: Nathan Scott, Virginia Montopoli

Call to Order –

Public Comment – None

Previous Meeting Minutes – For Approval: March meeting minutes

New Business

- Access and engagement with Catharine Creek Wetland
 - County Economic Development Fund proposal idea
 - Potential collaboration with D.E.C, Village of MF, Schuyler County Historical Society, Friends of the Catharine Valley Trail, Schuyler Humane Society, SCOPED, others
- Increase of \$13K in State 224 funding
 - Collaboration with other CCE's / possible shared funding of a new position?
 - Diversity, Equity, Inclusion specialist
 - Climate change / Natural Resource educator

Prior Business

- Progress on Camp swimming pool
- **For Approval:** \$13,500 for concrete apron extension on camp swimming pool

Reports and Updates – WIGO: (What Is Going On)

- *Finance Committee*, Howard Cabezas (5 min)
- *Nathan Scott, Executive Director* (5 min)
 - Increase in State 224 Funding
 - Work with Jennifer Fonseca, Office of Organizational Development & Effectiveness



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- Update on audit research – cost likely to be ~\$15K
- Need for more camp counselors
- Website platform changes
- *Chad Hendrickson, CCESC Board President (5 min)*
- *Adam Hughes, State Extension Specialist (5 min)*
- *Marketing Committee, Sarah Agan (5 min)*
- *Legislative Report, Michael Lausell (5 min)*
- *PAC Committee Reports (5 min)*
 - Ag and Natural Resources – Rick Reisinger
 - Hidden Valley Camp & Youth and Family – Riqui Hess & Paul Bartow

Next Meeting

- The Board next meeting will be: 5:00 pm, May 17, LOCATION TBD
 - Nathan will be absent due to CCE Executive Leadership Conference
- Reminder of the visit to the Arnot Forest, Apr 20th, 3:30 – 5:30 pm

Tour of Cornell's Arnot Teaching and Research Forest

Wednesday, April 20th 3:30 – 5:30 p.m.

611 County Road 13; Van Etten (Schuyler County)

- 3:30 Meet at the Cornell Maple Lab at the above address (go up steep driveway and follow signs)
- 3:35 Introductions and overview of the Arnot Forest
- 3:45 Tour the new maple lab and the world's largest research sugarbush operation. Tour includes taste-testing of value-added maple products!
- 4:30 Travel to the upper portion of the forest to see a variety of applied forest research projects, including slash walls (www.slashwall.info)
- 5:30 Conclude

Presentation –

Adam Hughes will lead us in a Board Orientation on roles and responsibilities of Board members.

Please review the Board Orientation materials in the Board Toolbox on the Cornell Staff Site which everyone should have access to: <https://staff.cce.cornell.edu/board-toolbox/orientation/board-orientation>

Adjourn –



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Minutes submitted by Virginia Montopoli, DATE

Attachments:

- ***March Minutes***
- ***March CDNR Report***
- ***Apr Staff Program slides***
- ***Catharine Creek WMA map***
- ***Swimming pool sketch map***



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BOARD OF DIRECTORS MEETING

5:00 pm, April 19, 2022; Rm 120, SC Human Services Building

Meeting Minutes

Present: Alex Bond, Chad Hendrickson, Chelsea Stamp, Kristin Van Horn, Mark Rondinaro, Michael Lausell, Paul Bartow, Rick Reisinger, Sarah Agan

Public: None

Excused:

Absent: Howard Cabezas, Riqui Hess

Staff: Nathan Scott, Virginia Montopoli, Adam Hughes

Call to Order – Meeting called to order at 5:01 pm by Chad Hendrickson

Public Comment – None

Previous Meeting Minutes – **Motion** by Alex Bond to approve the minutes from the March 15, 2022 meeting as distributed, second by Michael Lausell (7 approve, 2 abstained; Sara Agan and Mark Rondinaro were not present at the March 15, 2022 meeting). **Motion passes.**

Staff Conversation – Presentation by Adam Hughes on Board Orientation on roles and responsibilities of Board members.

New Business

- Access and engagement with Catharine Creek Wetland
 - County Economic Development Fund proposal idea
 - Potential collaboration with D.E.C, Village of MF, Schuyler County Historical Society,
 - Friends of the Catharine Valley Trail, Schuyler Humane Society, SCOPED, othersThe Board supports moving forward with the Catherine Creek Wetland project.
- Increase of \$13K in State 224 funding
 - Collaboration with other CCE's / possible shared funding of a new position?
 - Diversity, Equity, Inclusion specialist
 - Climate change / Natural Resource educator

Both positions are worthy of consideration. The Board feels that the Natural Resource educator position aligns more with CCESC's current needs and would also compliment the Catherine Watershed project.

Prior Business

- Progress on Camp swimming pool
Fencing, pool liner and concrete has been contracted out; scheduling the work is moving forward.
- **For Approval:** \$13,500 for concrete apron extension on camp swimming pool
Motion by Rick Reisinger; second Sarah Agan to approve \$13,500 for concrete apron extension on the camp swimming pool. **Motion passes unanimously.**

Reports and Updates – WIGO: (What Is Going On)

- *Finance Committee*, Howard Cabezas (5 min)
Chad Hendrickson reported that the Committee reviewed and approved the January/February 2022 reports. **Motion** by Alex Bond to approve the January/February 2022 reports pending independent review; second by Paul Bartow. **Motion passes unanimously.**
- *Nathan Scott, Executive Director* (5 min)
 - Camp is having trouble this year finding camp counselors. If you know of anyone 18 or older please direct them to CCESC.
 - CCESC will contract website hosting and development with a previous CCE/Tompkins employee for website assistance.
 - Working with consultant Jennifer Fonseca from the Office of Organizational and Workforce Development regarding work that came out of the climate survey. She's getting started and is now reaching out to all staff members.
 - An audit firm has not been identified that could give a significant discount. It was agreed to forego an audit this year.
Action Items: Chelsea Stamp will review Sue Neal's financial procedures **and** Nathan Scott will reach out to Don Chutas to get his sense on how CCESC finances has been reviewed in the past.
- *Chad Hendrickson, CCESC Board President* (5 min)
Encourage everyone to make time tomorrow to attend the Arnot Forest Research Lab tour. Brett Chedzoy has put in a lot of time and effort in organizing the tour.
- *Adam Hughes, State Extension Specialist* (5 min)
No report
- *Marketing Committee*, Sarah Agan (5 min)
No report
- *Legislative Report*, Michael Lausell (5 min)
Sales tax is going well. Marissa Nolan attended the last Hector Fire Department meeting and gave an update on the Spring Plant Sale and Farmers Market scheduled for June 18, 2022 at the Hector Fairgrounds.
- *PAC Committee Reports* (5 min)
 - Ag and Natural Resources – Rick Reisinger
There was good attendance from past and current members at the last meeting. The main topic of discussion was the Fall Farm Tours. There was talk of holding tours 4 times a year at different times to showcase farms.
 - Hidden Valley Camp & Youth and Family – Riqui Hess & Paul Bartow
Mel Schroeder is reformulating and setting up programs and will include Riqui Hess and Paul Bartow when they are complete.

Next Meeting

The next meeting will be May 31, 2022; 5:00 pm. Location to be determine (possibilities are Lakewood Vineyard or Damiani Wine Cellars).

Adjourn – Motion to adjourned by Sarah Agan; second Paul Bartow. Meeting was adjourned at 6:13 pm.

Minutes submitted by Virginia Montopoli, May 9, 2022