

**Cornell Cooperative Extension Schuyler County
BOARD OF DIRECTORS MEETING**

Agenda & Minutes

May 26, 2021

8:30am Via Zoom

<https://cornell.zoom.us/j/6314960159?pwd=MjdlazMwS2Q2dVFLa1kyYUlyUFNwUT09>

Present: Sarah Agan, Alexandra Bond, Taylor Cartwright, Michael Lausell, Paul Bartow, Chad Hendrickson,
Howard Cabezas, Rick Reisinger

Public:

Excused: Dominic Costa, Leslie Morris

Absent: Emily Marcellus

Staff: Nathan Scott, Roger Ort, Susan Neal

TOPIC	DISCUSSION / RECOMMENDATION (s)	FOLLOW-UP / ACTION
Call to order	Meeting called to order at 8:36 am by Sarah Agan, Board President	
Public Comment	None	
Minutes from previous meeting	Motion made by Chad Hendrickson to accept the April meeting minutes, seconded by Michael Lausell.	Aye: 8 Nay: 0, Abstain: 0. Motion carries unanimously.
Staff Conversation	<p>Roger Ort, Horticulture. We have had a lot of successful events during covid. We have had an increase in attendees from previous years.</p> <p>Upcoming Events. Dominic Costa is holding a couple mushroom walks this summer and fall.</p> <p>Plant Sale in June. We have opened it up to become a farmers' market. Even with a great number of various vendors, we are always looking for more!</p> <p>Stop by and check out the children's garden at CCE. Teachers are enjoying bringing students and educating them there.</p>	
Reports and Updates	<p>WIGO: (What Is Going On)</p> <ul style="list-style-type: none"> • Sarah Agan, CCESC Board President <ol style="list-style-type: none"> 1) Climate survey to check in with the team. How is the staff doing with covid and the leadership transition? What is the staff's impression of the board? Extension has agreed to pay for it. This will be chatted about and solidified in the near future. • Nathan Scott, Executive Director <ul style="list-style-type: none"> ○ Innovation Grant <ol style="list-style-type: none"> 1) The focus has changed. It will not be smaller grants 	

	<p>county wide. Now will be focused state wide.</p> <p>2) How can CCE as a system be helpful to the indigenous nations of NYS? Although it is a state wide program, Schuyler is the lead county on this.</p> <p>3) Professional development activities. Focusing on local history. Extending the work done with the Schuyler heritage program.</p> <ul style="list-style-type: none"> ○ County funding replaced <p>1) Legislator has agreed to reinstate funds previously taken from this program.</p> <ul style="list-style-type: none"> ● Adam Hughes, State Extension Specialist ● Finance Committee: Chad Hendrickson, Susan Neal <p>1) All Accounts have been reconciled for the month of April.</p> <p>2) Cash flow is up thanks to camp registration coming in.</p> <p>3) Required approval of New State Records Management Guidelines LGS1. How long documents must be saved. County stores and saves them for \$500 a year. They must be saved for 6 years and then they shred them for us.</p> <ul style="list-style-type: none"> ● Marketing Committee, Leslie Morris ● Legislative Report, Michael Lausell <p>1) Economy is looking up. County received \$1.7 Million last week. Can be used for lost revenue in DMV and lost sales tax for example. Used for water systems and sewer. Broadband expansion. Voting Machines, highway equip. Not to be used for roads.</p> <p>2) Approved Union contract to supplement the pay freeze the unions had previously agreed to. SCOPED, CCE, Soil and Water were made whole again with this program as well.</p> <p>3) Revising Farm and Agriculture plan. Education and how all agencies involved can work together to reach these goals.</p> <ul style="list-style-type: none"> ● PAC Committee Reports <ul style="list-style-type: none"> ○ Ag and Natural Resources – Dominic ○ Hidden Valley Camp – Emily <p>1) In need of a kitchen manager for camp.</p> <ul style="list-style-type: none"> ○ Youth and Family – Taylor 	<p>Motion made by Chad Hendrickson to approve the April Financials. Seconded by Alexandra Bond</p> <p>Aye: 8 Nay: 0, Abstain: 0. Motion carries unanimously.</p> <p>Motion Made by Alexandra Bond to approve the LGS1 Guidelines as stated. Seconded by Chad Hendrickson.</p> <p>Aye: 8 Nay: 0, Abstain: 0. Motion carries unanimously.</p>
Old Business	<ul style="list-style-type: none"> ● Follow up on Board action items- Not addressed ● Farm purchase is still on the table. Tioga County is purchasing a farm with similar ideas to us for Michael's property. Conversation is in play. 	
New Business	<ul style="list-style-type: none"> ● Approval of revised masking guidelines <p>1) Vaccinated people not needing to wear masks.</p> <ul style="list-style-type: none"> a) Follow state and county guidelines for indoor and outdoor gatherings. <ul style="list-style-type: none"> ● Establish Fundraising Committee <p>1) Meeting in June we will establish this. There are multiple</p>	<p>Board supports Nathans's plan to move forward with the changes to the masking plans as long as the staff supports this. Nathan states that he has asked the staff and they are on</p>

	<p>parts that deserve more of our time and planning.</p> <ul style="list-style-type: none"> Update on Harvesting Schuyler's Heritage <p>1) Expanding outside of our county. Hoping to draw people in for a longer event. Historical Society has approved this. Will be developing more and beginning in 2022. (Paul's reception was breaking up)</p>	board.
Other Business	<ul style="list-style-type: none"> Staffing update – Finding ways to help support the staff in order for them to be happy in what they are doing. Place people in positions that adds value to CCE and to the staff person where they are most valuable. <p>1) Cathy Barnes: Restructuring Cathy Barnes' position to better align with her interests, CCE needs, and emerging Ag priorities in Schuyler County</p> <p>2) We will be making an offer this week to a new Communications Coordinator</p> <p>3) Dayna Karius: Realigning her position so she can focus on the most important tasks.</p>	
Call for Actions		
Next Meeting	<p>June 23rd, 2021</p> <p>July Meeting possibly being held at Hidden Valley</p>	
Adjourn	Meeting adjourned at 10:07 by Sarah Agan	

Submitted by

Taylor Cartwright , CCE Board Secretary

Supporting Documents

- Minutes from April meeting
- May CDNR Report
- Revised CCE office masking guidelines